

ACTi CMS 2.0 Quick User Guide

BEFORE YOU START

Thank you for using ACTi CMS 2.0 server system. This guide will demonstrate the fundamentals of how to:

- Monitor live view and operate relevant live view functions
- Search recordings
- Export video

You may download ACTi CMS 2.0 User's Manual for detailed operation instructions from product page:

<http://www.acti.com/CMS2>

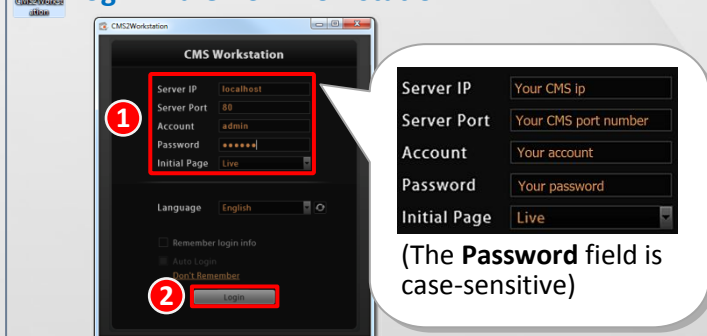
For technical support, please contact your system supplier or contact our technical support team via <http://www.acti.com/chd>.

1 LOGIN & LOGOUT

Log in via Internet Explorer



Log in via CMS2 Workstation



Log out from CMS

On top of the screen, click **Options**   Logout

2 OVERVIEW

Click the buttons on the right to switch between two main screens:

Live View

- See live view
- Control a PTZ camera
- Receive event alerts
- Record manually or take a snapshot

Playback

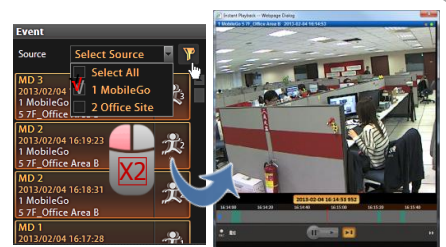
- Search / Play back recordings
- Export snapshots or video

3 LIVE VIEW

You will enter the default live view layout after logging in.

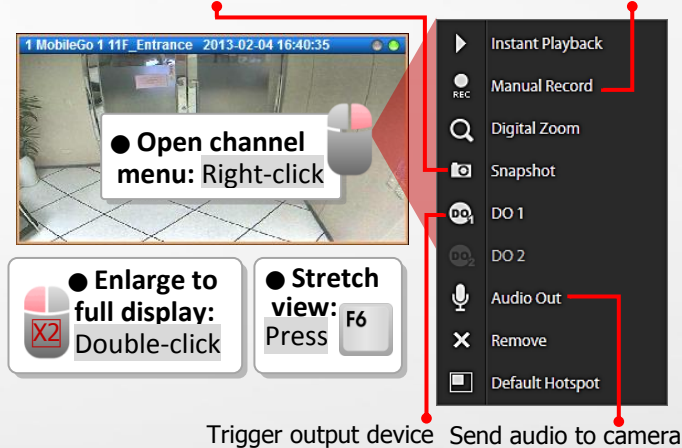


● Watch an instant event playback:
Select the desired NVR source, and double-click on the event.

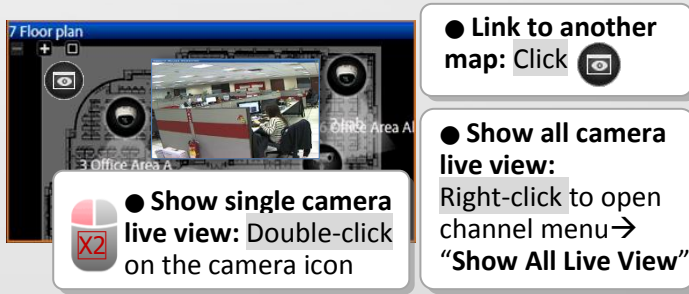


4 SINGLE CHANNEL OPTIONS

On **Live View** screen, select a single channel on layout.
Take a snapshot to client PC Start/Stop manual recording

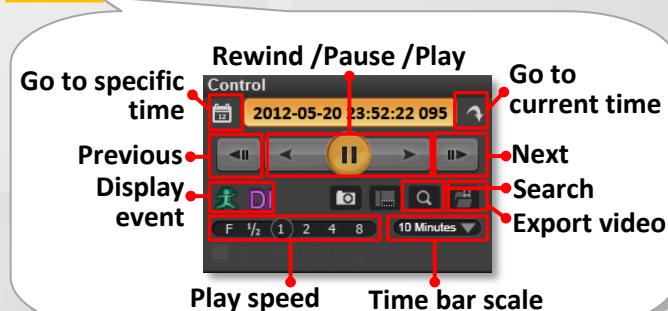
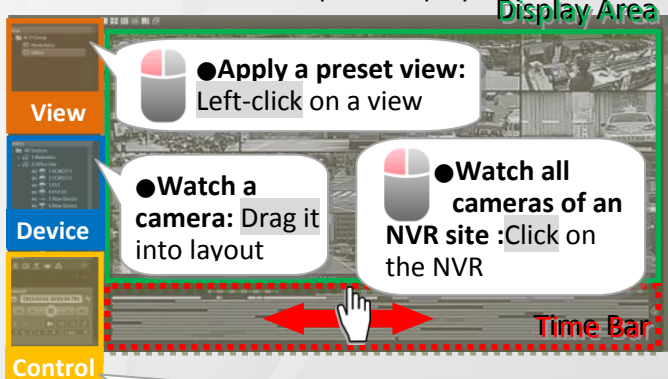


Show live view windows on a map



6 SEARCH PLAYBACK

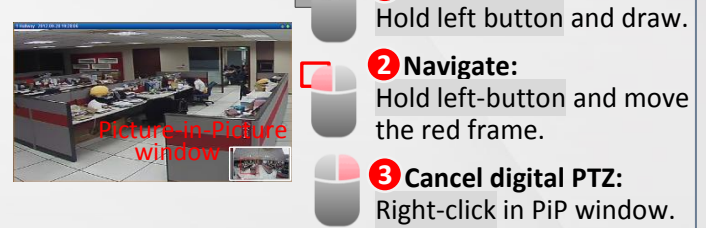
1. Enter **Playback** screen, select a View or drag a camera to **Display** area.
2. Drag the **Time Bar** to find specific scene, and use the controls on **Control** panel to play and search.



5 PTZ OPERATION

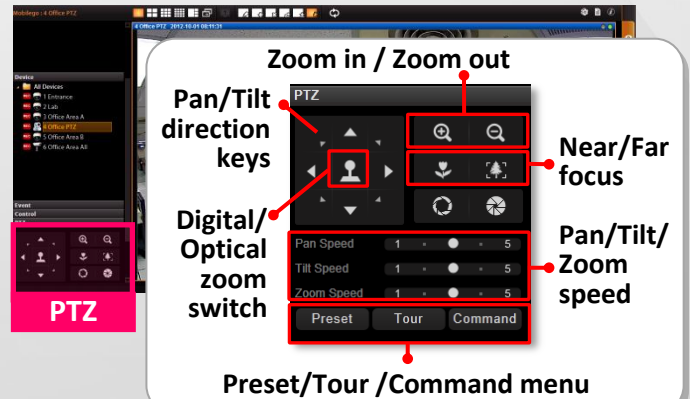
Operate digital PTZ function

Use the mouse to do digital PTZ operation on a selected channel.



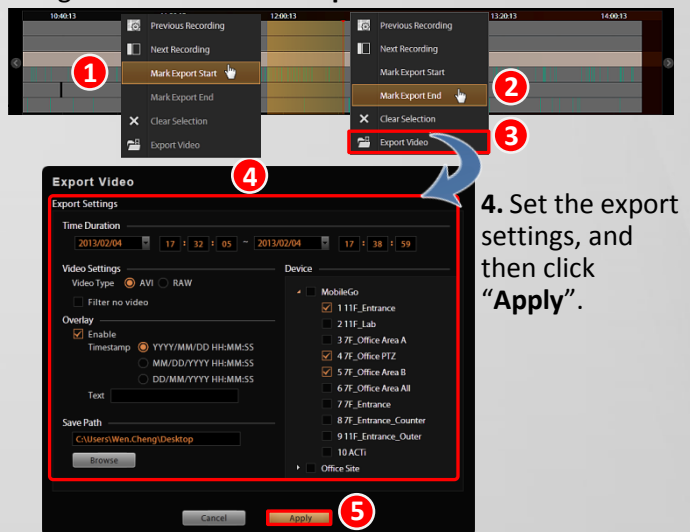
Operate optical PTZ function

Operate a PTZ camera with on-screen controls/joystick.



7 EXPORT VIDEO

1. Enter **Playback** screen, drag the **Time Bar** to video start point, right-click and select "**Mark Export Start**" on quick menu.
2. Drag to video end point, right-click and select "**Mark Export End**" on quick menu.
3. Right-click and select "**Export Video**".



NOTE: The exported video and snapshots are saved to your designated file location, the default location is Windows desktop.